

Overview of Rule Approval and Signing

Use this tool to help determine the process pathway for finalising, gaining approval, and signing of a Rule and any consequential regulations. Select the appropriate scenario and use this tool in conjunction with the process map and supporting procedures for *Phase 4: Rule finalisation and signing*.

Scenarios	Ministry (with input from the Agency)	Regulations Review Committee (RRC)	Minister	Cabinet Economic Growth and Infrastructure Committee (EGI)	Parliamentary Counsel Office (PCO)	Cabinet Legislation Committee (LEG)	Cabinet (full)	Minister	Executive Council	Outcome
A Rule noted by Cabinet	1. Prepare goatskin Rule and briefing for Minister	As required, but unlikely	2. Sign briefing and sign Rule							Rule in force
B Rule noted by Cabinet, and Regulations are routine (drafting can be authorised by Minister)	1. Prepare goatskin Rule and briefing for the Minister	As required, but unlikely	2. Sign briefing (authorises regulations drafting)		3. Draft regulations on Ministry instruction					
	4. Prepare briefing for the Minister and LEG paper (including regulations)		5. Sign briefing, sign and lodge LEG paper, and may also sign Rule			6. Make decision to approve regulations drafted by PCO to go to Executive Council	7. Confirm LEG Committee decision on regulations	8. Sign Rule (if not already signed)	9. Governor General signs regulations approved by Cabinet	Rule and regulations in force
C Rule noted by Cabinet, and Regulations require a Cabinet decision	1. Prepare goatskin Rule, briefing for Minister, and EGI paper for the regulations	As required, but unlikely	2. Sign briefing (authorises regulations drafting), Sign and lodge EGI paper	3. Make decision to approve policy for regulations and, if required, to authorise drafting	4. Draft regulations on Ministry instruction		5. Confirm EGI report			
	6. Prepare briefing for Minister and LEG paper (including regulations)		7. Sign and lodge LEG paper, and may also sign Rule			8. Make decision to approve regulations drafted by PCO to go to Executive Council	9. Confirm LEG Committee decision on regulations	10. Sign Rule (if not already signed)	11. Governor General signs regulations approved by Cabinet	Rule and regulations in force
D Rule noted by Cabinet and Regulations are routine and there is an existing Cabinet decision about the regulations		As required, but unlikely			1. Draft regulations on Ministry instruction					
	2. Prepare goatskin Rule, briefing for the Minister and LEG paper (including regulations)		3. Sign briefing, sign and lodge LEG paper and may also sign Rule			4. Make decision to approve regulations drafted by PCO to go to Executive Council	5. Confirm LEG Committee decision on regulations	6. Sign Rule (if not already signed)	7. Governor General signs regulations approved by Cabinet	Rule and regulations in force
E Rule not yet noted by Cabinet	1. Prepare draft Rule, briefing for Minister, and EGI paper for the Rule	As required	2. Sign briefing and lodge EGI paper	3. Make decision to note the Minister's intention to sign the Rule, and refer to Cabinet		n/a	4. Confirm EGI report	5. Sign Rule		Rule in force
F Rule not yet noted by Cabinet, and Regulations are routine (drafting can be authorised by Minister)	1. Prepare draft Rule, briefing for Minister and EGI paper for the Rule	As required	2. Sign briefing (authorises regulations drafting). Sign and lodge EGI paper	3. Make decision to note the Minister's intention to sign the Rule	4. Draft regulations on Ministry instruction		5. Confirm EGI report			
	6. Prepare goatskin Rule, briefing for Minister, and LEG paper (including regulations)		8. Lodge LEG paper and may also sign Rule			9. Make decision to approve regulations drafted by PCO to go to Executive Council	10. Confirm LEG Committee decision on regulations	11. Sign Rule (if not already signed)	12. Governor General signs regulations approved by Cabinet	Rule and regulations in force
G Rule not yet noted by Cabinet, and Regulations require a Cabinet decision	1. Prepare draft Rule, briefing for Minister, and EGI paper for the Rule and regulations	As required	2. Sign briefing (authorises regulations drafting). Sign and lodge EGI paper	3. Make decision to approve policy for the regulations and, if required, to authorise drafting	4. Draft regulations on Ministry instruction		5. Confirm EGI report			
	6. Prepare goatskin Rule, briefing for Minister, and LEG paper (including regulations)		7. Lodge LEG paper and may sign Rule			8. Make decision to approve regulations drafted by PCO to go to Executive Council	9. Confirm LEG Committee decision on regulations	10. Sign Rule (if not already signed)	11. Governor General signs regulations approved by Cabinet	Rule and regulations in force