

## UA Leadership Group Notes

<b>Chairperson</b>	Kirstie Hewlett
<b>Date/Time</b>	Wednesday 15 May 2019 2:00-3:30pm
<b>Location</b>	Ministry of Transport Level 1, Westpac House, 318 Lambton Quay
<b>Invited participants</b>	Peter Crabtree (MBIE) John Kay (CAA) Steve Moore (CAA) Graeme Sumner (Airways) Bryn Gandy (MoT) Jan Pierce (LINZ) [REDACTED] (MBIE) Stephen Hunt (Navigatus)  Note, other staff from the respective member agencies will also be in attendance

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### 1. Apologies (All)

1 min

- John Kay and Steve Moore were apologies as they had to attend a hearing.
- Graeme Sumner was also an apology. Trent Fulcher attended in his place.

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### 3. Navigatus Foundational Safety Case (Navigatus)

25 mins

- Stephen Hunt from Navigatus provided an update on the work it has been doing for MBIE in association with the Leadership Group agencies and [REDACTED].
- Stephen noted the process they undertook and its relation to the SORA and discussed some of the key findings and themes from the work.
- Stephen also stressed the need for further CAA support to finalise elements of the project.

### 4. A proposed consultation on future spectrum access arrangements for drones at 5GHz (MBIE)

15 mins

- [REDACTED] from MBIE talked to this item.
- Trent noted the work Airways has been doing in the spectrum space and will touch base with [REDACTED] after the meeting.
- [REDACTED] noted that he welcomes any further comments outside of this meeting.
- The group acknowledged the work MBIE and CAA have been doing and is in support of MBIE's and CAA's initial stakeholder engagement for June 2019.

### 5. Regulatory work, integration paper, and UA benefits study update (MoT) 10 mins

- Regulatory work
  - [REDACTED] gave an update on the regulatory work programme.

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- Ministers had been briefed in February on the full drone management work programme, which had been a useful opportunity to set out the different approaches needed to manage different types of operator/risk.
- The focus over the last few months had been on interagency engagement. Overall the agencies talked to so far had affirmed the approach.
- Next steps include preparing for industry and key stakeholder engagement to test our early thinking on drone regulatory issues, with the intention of engaging publicly later in the year.
- Integration paper
  - [REDACTED] gave an update on the drone integration paper.
  - The paper and an associated cabinet paper has been provided to the Minister.
  - [REDACTED] detailed a possible timeline for the processing of the cabinet paper.
- UA benefits study update
  - [REDACTED] gave an update on the Drone Benefit Study.
  - The study is being finalised, and may be completed shortly.
  - [REDACTED] provided examples of key results from the study.
  - The study is expected to be released publicly at the same time as the integration paper.

#### **6. Drones forum approach (MoT)**

**5 mins**

- [REDACTED] updated the group on this item.
- He noted that at the last leadership group it was agreed that we should facilitate a drone forum with the sector.
- In developing the format for the forum we spoke with Aviation New Zealand to get its views on the best way to engage with the aviation sector.
- Its views are that the sector wants to hear about what the Government is doing in the drone's area, and understand the wider context. Mainly to enable everyone to get on the same page as all of us.
- For the first forum we therefore propose hosting a panel session run by government which focuses on the above.
- The last part of the forum would give attendees the opportunity to provide some ideas on what some of the detailed issues they would like to cover in future forums are.
- The Leadership Group was happy with our proposed approach and the Ministry will start organising a date for late June.

#### **7. Drones comms plan and proposed survey work (All)**

**5 mins**

- Drone comms plan
  - Agreed to comms protocol
- Proposed survey work
  - CAA were to lead this item but they were not present at the meeting

#### **8. Discussion on dealing with conflicts of interest**

**5 mins**

- Kirstie lead this item.
- She noted that we will be sending a conflicts of interest template for the group to fill out before the next meeting

#### **9. Airspace integration trials programme update (MBIE)**

**10 mins**

- Michelle led this update.
- She noted she would send another briefing out later this week.
- Further meetings will be had on the idea of national test sites for drone trials.

#### **10. UTM Rollout Update (Airways)**

**5 mins**

- Trent provided an update on the various work and trials Airways has been doing and talked to the presentation he developed for the Leadership Group.

**11. Other business (All)**

**5 mins**

- NA

**Actions**

- Leadership Group members to provide any feedback to MBIE on its radio spectrum paper before the end of the month.

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